

# LONDON BOROUGH OF BRENT

## FORWARD PLAN OF KEY DECISIONS

### for the period 16 November 2023 onwards

The Forward Plan is a list of forthcoming decisions and provides at least **28 days'** notice of the following:

- all decisions to be taken by the Cabinet and Cabinet Committees; and
- key decisions taken by Council Officers, Cabinet Members, and the West London Economic Prosperity Board.

A key decision is defined by regulations as a decision which relates to an executive function and which is likely:

- a. to result in the local authority incurring expenditure / making of savings of £500,000 or more.
- b. to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

All decisions taken by the Cabinet and Cabinet Committees and key decisions taken by Council Officers and Cabinet Members can be called-in by Councillors before they are implemented. If a decision is called-in, a Scrutiny Committee made up non-Cabinet Members will meet to consider the decision within 15 working days of the decision being made. The original decision-maker will then take into account the recommendations of this Scrutiny Committee before choosing to either implement or change the decision. The exact date when the recommendations of the Scrutiny Committee are to be re-considered by the Cabinet, Cabinet Committee or Officer (as the case may be) can be obtained from Governance Services.

Members of the public are entitled to see the reports that will be relied on when a decision is taken unless they contain confidential or exempt information under the Local Government Act 1972. Reports will be published on the Council's website at least five clear working days before the date the decision is due to be taken. Paper copies can also be obtained from Governance Services, Brent Civic Centre, Engineers Way, Wembley, Middlesex, HA9 0FJ, telephone 020 8937 2063/1355 or via e-mail to [committee@brent.gov.uk](mailto:committee@brent.gov.uk).

Should you wish to make representations regarding any matter listed or want to request that an exempt report should be considered in public, please email Governance Services at [committee@brent.gov.uk](mailto:committee@brent.gov.uk) or telephone 020 8937 2063/1355 at least one week before the decision is to be taken. Your representations and the Council's response will be published on the Council's website at least 5 working days before the Cabinet/ Cabinet Committee meeting or date of the scheduled Officer decision.

The current membership of the Cabinet is as follows:

[Cllr M Butt](#) (Leader)

[Cllr Tatler](#) (Deputy Leader, Finance & Resources, Regeneration, Planning & Growth)

[Cllr Nerva](#) (Public Health & Adult Social Care)

[Cllr Farah](#) (Safer Communities & Public Protection)

[Cllr Donnelly-Jackson](#) (Customers, Communities & Culture)

[Cllr Krupa Sheth](#) (Environment, Infrastructure & Climate Action)

[Cllr Grah](#) (Children, Young People & Schools)

[Cllr Knight](#) (Housing, Homelessness & Renters Security)

**Publication Date: 13 October 2023**

email: [committee@brent.gov.uk](mailto:committee@brent.gov.uk)  
Tel: 020 8937 2063/1355

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<b>June 2022</b>					

<p><b>Extension to HRS Contracts</b> Approval to extend existing contracts for Housing Related Support for MH, Multiple needs, Women's services, including Domestic Abuse and Young Persons services</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Director - Adult Social Care	Corporate Director of Care, Health and Wellbeing	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	Not before 1 Jun 2022	Team Manager, Commissioning and Contracting Tel: 020 8937 4161 Martin.Crick@brent.gov.uk
--	------------------------------	--	--	-----------------------	--

<p><b>Extension of Contracts</b> Approval required to extend contracts for older persons floating support and generic floating support, until the retender process has been completed</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Director - Adult Social Care	Corporate Director of Care, Health and Wellbeing	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	Not before 1 Jun 2022	Team Manager, Commissioning and Contracting Tel: 020 8937 4161 Martin.Crick@brent.gov.uk
---	------------------------------	--	--	-----------------------	--

<b>January 2023</b>					
---------------------	--	--	--	--	--

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
-------------------------------------	-------------------------	----------------------	-------------	---------------------------	--

<p><b>Update on the Financing of United College Group's' Wembley site development</b> To seek approval to continue supporting the United College's Wembley site development following a change buyer.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Chief Executive	Chief Executive	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Shama Tatler)	Not before 1 Jan 2023	Corporate Director Finance and Resources Tel: 020 8937 4043 minesh.patel@brent.gov.uk
---	-----------------	-----------------	--	-----------------------	---

<b>March 2023</b>
-------------------

<p><b>Award of a Contract for Technical Services to Support Windows 2012 Server Migration</b> Award of a contract for technical services to support Windows 2012 server migration for the Shared Technology Services boroughs of Brent, Lewisham and Southwark.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Shama Tatler)	24 Mar 2023	Senior Category Manager, Procurement Tel: 020 8937 1733 philippa.brewin@brent.gov.uk
---	---	---	--	-------------	--

<b>May 2023</b>
-----------------

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
-------------------------------------	-------------------------	----------------------	-------------	---------------------------	--

<p><b>High Rise Major Works and Energy Efficiency Programme 2023 - 2026; Commission of the Works Contract</b> Commission of a works contract for the High Rise Major Works and Energy Efficiency Programme 2023 - 2026; as delegated by Cabinet on 12 December 2022 to the Corporate Director of Resident Services in consultation with the Lead Member for Housing, Homelessness &amp; Renters Security;</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Resident Services</p>	<p>Corporate Director of Resident Services</p>	<p>Cabinet Member for Housing, Homelessness &amp; Renters Security (Councillor Promise Knight)</p>	<p>Not before 2 May 2023</p>	<p>Head of Property Services Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk</p>
---	--	--	--	------------------------------	--

<p><b>July 2023</b></p>
-------------------------

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to finalise terms for an Inter Authority Agreement with Harrow Council for the provision of special needs transport</b> Approval to finalise terms for entry into an Inter Authority Agreement with Harrow Council for the provision of special needs transport.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Director - Environment and Leisure	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	Not before 25 Jul 2023	Head of Neighbourhood Management, Environment Services Tel: 020 8937 5072 Simon.Finney@brent.gov.uk
<p><b>Authority to Procure Mechanical and Electrical Contracts - Fire Risk Assessments and Fire Safety Advice</b> Authority to Procure Mechanical and Electrical Contracts – Fire Risk Assessments and Fire Safety Advice.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to Procure Mechanical and Electrical Contracts - Asbestos Removal Contract</b>            Authority to Procure Mechanical and Electrical Contracts – Asbestos Removal Contract.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk
<p><b>Authority to Procure Mechanical and Electrical Contracts - Asbestos Consultant Analysts</b>            Authority to Procure Mechanical and Electrical Contracts – Asbestos Consultant Analysts.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to Procure Mechanical and Electrical Contracts - Water Servicing Contract; External Cold Water Mains from Network to Building Point of Entry</b>            Authority to Procure Mechanical and Electrical Contracts – Water Servicing Contract; External Cold Water Mains from Network to Building Point of Entry.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk
<p><b>Authority to Procure Mechanical and Electrical Contracts - Water Servicing Contract; Water Risk Assessments</b>            Authority to Procure Mechanical and Electrical Contracts – Water Servicing Contract; Water Risk Assessments.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to Procure Mechanical and Electrical Contracts - Communal Water Services; CWST, Sampling, L8 Monitoring</b>            Authority to Procure Mechanical and Electrical Contracts – Communal Water Services; CWST, Sampling, L8 Monitoring.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk
<p><b>Authority to Procure Mechanical and Electrical Contracts - Gas Contract - Domestic Gas Servicing and Repairs</b>            Authority to Procure Mechanical and Electrical Contracts – Gas Contracts, Domestic Gas Servicing and Repairs.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk



Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to Procure Mechanical and Electrical Contracts - District Heating Contract, Communal Heating Systems</b>            Authority to Procure Mechanical and Electrical Contracts – District Heating Contract, Communal Heating Systems.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk
<p><b>Authority to Procure Mechanical and Electrical Contracts - Mobility Lift Contract, Annual Servicing and Repairs</b>            Authority to Procure Mechanical and Electrical Contracts – Mobility Lift Contract, Annual Servicing and Repairs.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to Procure Mechanical and Electrical Contracts - Lift Contracts, Servicing and Repairs</b>            Authority to Procure Mechanical and Electrical Contracts – Lift Contracts, Servicing and Repairs.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk
<p><b>Authority to Procure Mechanical and Electrical Contracts - Communal Electrical Contract &amp; Fire Services</b>            Authority to Procure Mechanical and Electrical Contracts – Communal Electrical Contract and Fire Services.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to procure Mechanical and Electrical Contracts - Communal Electrical Contract</b> To request authority to procure mechanical and electrical contracts – Communal Electrical Contract.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk
<p><b>Authority to procure Mechanical and Electrical Contracts - CCTV &amp; Automated Barriers</b> To request authority to procure mechanical and electrical contracts – CCTV &amp; Automated Barriers.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to procure Mechanical and Electrical Contracts - Door Entry</b> To request authority to procure mechanical and electrical contracts – door entry.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk
<p><b>Authority to Award contract for Mobile Voice and Data Services for Shared Technology Services</b> Authority to Award contract for - Mobile Voice and Data Services for the Shared Technology Services organisations</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Shama Tatler)	Not before 4 Jul 2023	Senior Category Manager, Procurement Tel: 020 8937 1733 philippa.brewin@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Interim Contract for Leasehold Property Insurance</b> To seek authority to award an interim contract for leasehold property insurance. The interim contract will be subject to a Section 20 consultation, following which the final contract will be awarded.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Corporate Director of Resident Services	Corporate Director of Finance & Resources	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 24 Jul 2023	Head of Housing and Neighbourhoods Kate.Daine@brent.gov.uk
<p><b>Authority to Tender Contract for a Substance Misuse Counselling Support Service</b> To request authority to tender for Substance Misuse Counselling Support Service.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Corporate Director of Children & Young People	Corporate Director of Children & Young People	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	Not before 17 Jul 2023	Childrens Social Care Tenidola.Awoyemi@brent.gov.uk
<b>September 2023</b>					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Home care Framework</b> to implement of a patch- based model for the delivery of services for Older People and Physical Disabilities.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Care, Health and Wellbeing</p>	<p>Corporate Director of Care, Health and Wellbeing</p>	<p>Cabinet Member for Public Health &amp; Adult Social Care (Councillor Neil Nerva)</p>	<p>11 Sep 2023</p>	<p>Supplier Relationship Manager, Commissioning Contracting and Market Management Tel: 020 8937 2349 sarah.patel@brent.gov.uk</p>
<p><b>Authority to Award Contract for the Single Homeless Prevention Service</b> Authority to Award Contract for the Single Homeless Prevention Service</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Cabinet Member for Housing, Homelessness &amp; Renters Security</p>	<p>Corporate Director of Resident Services</p>	<p>Cabinet Member for Housing, Homelessness &amp; Renters Security (Councillor Promise Knight)</p>	<p>1 Sep 2023</p>	<p>Head of Housing Needs Tel: 020 8937 2788 laurence.coaker@brent.gov.uk</p>
<p><b>Reablement Contract</b> Seeking approval to award for Reablement contracts for Brent Council.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Care, Health and Wellbeing</p>	<p>Corporate Director of Care, Health and Wellbeing</p>	<p>Cabinet Member for Public Health &amp; Adult Social Care (Councillor Neil Nerva)</p>	<p>1 Sep 2023</p>	<p>Supplier Relationship Manager, Commissioning Contracting and Market Management Tel: 020 8937 2349 sarah.patel@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to tender for a Care and Support Contract at Supported Living Services for People with Sensory Impairment at Clement Close</b></p> <p>To request authority to tender for a care and support contract at Supported Living Services for people with sensory impairment at Clement Close.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Care, Health and Wellbeing</p>	<p>Corporate Director of Care, Health and Wellbeing</p>	<p>Cabinet Member for Public Health &amp; Adult Social Care (Councillor Neil Nerva)</p>	<p>4 Sep 2023</p>	<p>Supplier Relationship Manager Karen.Wren@brent.gov.uk</p>
<p><b>Authority to tender for a care and support contract at Supported Living Services for people with a range of disabilities at Peel Road</b></p> <p>To request authority to tender for a care and support contract at Supported Living Services for people with a range of disabilities at Peel Road.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Care, Health and Wellbeing</p>	<p>Corporate Director of Care, Health and Wellbeing</p>	<p>Cabinet Member for Public Health &amp; Adult Social Care (Councillor Neil Nerva)</p>	<p>4 Sep 2023</p>	<p>Supplier Relationship Manager Karen.Wren@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to trigger the second stage of the two-stage design and build contract for Church End Redevelopment</b>            To request approval for triggering the second stage of the two-stage design and build contract for Church End Redevelopment</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Finance &amp; Resources</p>	<p>Corporate Director of Finance &amp; Resources</p>	<p>Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Shama Tatler)</p>	<p>4 Sep 2023</p>	<p>Director - Property and Assets            Tel: 020 8937 1722            tanveer.ghani@brent.gov.uk</p>
<p><b>Authority to trigger the second stage of the two stage design and build contract at Picture Palace</b>            To request approval to trigger the second stage of the two stage design and build contract at Picture Palace.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Finance &amp; Resources</p>	<p>Director - Property and Assets</p>	<p>Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Shama Tatler)</p>	<p>4 Sep 2023</p>	<p>Capital Works Project Manager            Tel: 020 8937 3386            Joy.Ogbechi@brent.gov.uk</p>



Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to Award the contract to design and build the Additional Resourced Provision for SEND Pupils at Newman Catholic College and St Margaret Clitherow Primary School</b></p> <p>To request approval to award a contract to design and build the Additional Resourced Provision for SEND Pupils at Newman Catholic College and St Margaret Clitherow Primary School as per Contract Standing Order 88</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Finance &amp; Resources</p>	<p>Corporate Director of Finance &amp; Resources</p>	<p>Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Shama Tatler)</p>	<p>Not before 20 Sep 2023</p>	<p>Director - Property and Assets Tel: 020 8937 1722 tanveer.ghani@brent.gov.uk</p>
<p><b>Authority to Award the contract to design and build the Additional Resourced Provision for SEND Pupils at Mount Stewart Infant School and Preston Park Primary School</b></p> <p>To request approval to award a contract to design and build the Additional Resourced Provision for SEND Pupils at Mount Stewart Infant School and Preston Park Primary School as per Contract Standing Order 88</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Finance &amp; Resources</p>	<p>Corporate Director of Finance &amp; Resources</p>	<p>Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Shama Tatler)</p>	<p>Not before 20 Sep 2023</p>	<p>Schools Capital Programme Team Tel: 020 8937 4203 neil.martin@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Award of contract for the delivery of Church End Youth Anchor provision</b> Award of contract for the delivery of Church End Youth Anchor provision.</p> <p>(Note: Added to Forward Plan on 21 July 2023)</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Communities &amp; Regeneration</p>	<p>Corporate Director of Communities &amp; Regeneration</p>	<p>Cabinet Member for Regeneration, Planning &amp; Growth (Councillor Shama Tatler), Cabinet Member for Children, Young People &amp; Schools (Councillor Gwen Grah)</p>	<p>Not before 25 Sep 2023</p>	<p>Planning and Regeneration Grace.Nelson2@brent.gov.uk</p>
<p><b>Injection Patching Contract</b> Authority to tender for a contract to provide Highways Injection Patching Services.</p> <p>(Notice added to the Forward Plan on 25 August 2023)</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Resident Services</p>	<p>Corporate Director of Resident Services</p>	<p>Cabinet Member for Environment, Infrastructure &amp; Climate Action (Councillor Krupa Sheth)</p>	<p>27 Sep 2023</p>	<p>Head of Highways and Infrastructure Tel: 020 8937 5151 tony.kennedy@brent.gov.uk</p>
<p><b>October 2023</b></p>					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Highways Capital Maintenance Programme 2023-24</b> To approve the Highways Capital Maintenance Programme 2023-24.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	16 Oct 2023	Head of Highways and Infrastructure Tel: 020 8937 5151 tony.kennedy@brent.gov.uk
<p><b>Review of Adult Social Care Charging Policy</b> Permission to consult on proposed changes to ASC Charging Policy.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Care, Health and Wellbeing	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	16 Oct 2023	Head of Commissioning, Contract and Market Management Tel: 020 8937 1609 andrew.davies@brent.gov.uk
<p><b>School Place Planning Strategy 2024-2028</b> to approve the School Place Planning Strategy 2024-2028</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Children & Young People	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	16 Oct 2023	Corporate Director Children and Young People Tel: 020 8937 4456 nigel.chapman@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Review of Primary School Places in Primary Planning Area 4</b> to agree to consultation on school re-organisation proposals in Primary Planning Area 4.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Children & Young People	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	16 Oct 2023	Director - Safeguarding, Partnerships and Strategy Tel: 020 8937 4529 Shirley.Parks@brent.gov.uk
<p><b>Quarter 2 Financial Report 2023/24</b> This report sets out the current forecast of income and expenditure against the revenue budget for 2023/24 and other key financial data.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Shama Tatler)	16 Oct 2023	Corporate Director Finance and Resources Tel: 020 8937 4043 minesh.patel@brent.gov.uk
<p><b>Complaints Annual Report 2022-23</b> To present the Complaints Annual Report 2022-23</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Governance	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Shama Tatler)	16 Oct 2023	Complaints and FOI Manager mariza.barros@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to tender for the provision of care and support at LD Supported Living sites</b> To request authority to tender for the provision of care and support at six LD supported living sites in Brent</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	<p>Cabinet Member for Public Health &amp; Adult Social Care</p>	<p>Corporate Director of Care, Health and Wellbeing</p>	<p>Cabinet Member for Public Health &amp; Adult Social Care (Councillor Neil Nerva)</p>	<p>27 Oct 2023</p>	<p>Interim Supplier Relationship Manager Jacqueline.Casson1@brent.gov.uk</p>
<p><b>To agree terms for the acquisition of Falcon Public House Site</b> For the Corporate Director Communities and Regeneration, in consultation with the Cabinet Member for Regeneration, Planning &amp; Growth, to agree the terms for the acquisition of Falcon Public House site.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Communities &amp; Regeneration</p>	<p>Corporate Director of Communities &amp; Regeneration</p>	<p>Cabinet Member for Regeneration, Planning &amp; Growth (Councillor Shama Tatler)</p>	<p>Not before 2 Oct 2023</p>	<p>Senior Project Manager Tel: 020 8937 1602 anneri.gatial@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Confirmation and Award of Final Contract for Leasehold Property Insurance</b>            Authority to award the leasehold property insurance contract following the initial interim authority to award and subsequent observation of the statutory Section 20 Landlord and Tenant Act 1985, Stage 2 Notice.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Resident Services</p>	<p>Corporate Director of Resident Services</p>	<p>Cabinet Member for Housing, Homelessness &amp; Renters Security (Councillor Promise Knight)</p>	<p>Not before 11 Oct 2023</p>	<p>Head of Housing and Neighbourhoods            Kate.Daine@brent.gov.uk</p>
<p><b>Authority to Tender - Highways Structures Services</b>            Authority to tender for a contract to provide Highways Structures Services.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	<p>Corporate Director of Resident Services</p>	<p>Corporate Director of Resident Services</p>	<p>Cabinet Member for Environment, Infrastructure &amp; Climate Action (Councillor Krupa Sheth)</p>	<p>Not before 25 Oct 2023</p>	<p>Head of Highways and Infrastructure            Tel: 020 8937 5151            tony.kennedy@brent.gov.uk</p>
<p><b>November 2023</b></p>					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Black Community Action Plan (BCAP) Governance Review</b>            To consider and accept the view from stakeholders and community that Black Community Action Plan should be established as an independent body, and undertake work to deliver a registered charity and associated actions such as appointment of Chair and founding trustees.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Communities & Regeneration	Leader (Councillor Muhammed Butt)	16 Nov 2023	Head of Strategy and Partnerships janet.latinwo@brent.gov.uk
<p><b>Sudbury Town Residents' Association Application for Neighbourhood Forum Status</b>            For Cabinet to consider the representations received following consultation on Sudbury Town Residents' Associations' (STRA) application to be the Neighbourhood Forum for the Sudbury Town Neighbourhood Area.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Communities & Regeneration	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	16 Nov 2023	Planning, Policy and Projects Tel: 020 8937 6710 paul.lewin@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Statement of Gambling Principles 2024-2027</b> To seek agreement to the updated statement of gambling principles, revised to take into account the local area profile to allow us to remain responsive to our local environment and to identify current and emerging gambling-related risks. The changes made will allow us to make evidence based decisions to address local gambling issues.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Resident Services	Cabinet Member for Safer Communities & Public Protection (Councillor Harbi Farah)	16 Nov 2023	Senior Regulatory Service Manager Tel: 020 8937 5515 anu.prashar@brent.gov.uk
<p><b>3rd Annual Procurement Strategy Report - 2022-23</b> to note and approve the Annual Procurement Strategy report 2022-2023</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Governance	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Shama Tatler)	16 Nov 2023	Head of Procurement Tel: 0208 937 1598 rajesh.shori@brent.gov.uk



Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Consultation on Brent Council's School Admission Arrangements for Community Primary Schools in 2025/26</b>  Consultation on Brent Council's School Admission Arrangements for Community Primary Schools in 2025-26.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Children & Young People	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	16 Nov 2023	Director - Safeguarding, Partnerships and Strategy Tel: 020 8937 4529 Shirley.Parks@brent.gov.uk
<p><b>Draft Budget 2024/25 and 2025/26</b>  To set out the Council's budget proposals for 2024/25 and 2025/26. To provide a general update on the Council's overall financial position and an overview of the current economic outlook.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Finance and Resources	Deputy Leader and Cabinet Member for Finance, Resources & Reform (Councillor Shama Tatler)	16 Nov 2023	Deputy Director of Finance Tel: 020 8937 1487 Ravinder.Jassar@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Recommendations from Scrutiny Committees</b> To consider any recommendations from Scrutiny Committees.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Chief Executive	Leader (Councillor Muhammed Butt)	16 Nov 2023	Policy, Partnerships & Scrutiny Manager tom.pickup@brent.gov.uk
<p><b>Child Weight Management Service award of contract</b> To approve the award of contract for the provision of a Child Weight Management Service.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Corporate Director of Care, Health and Wellbeing	Corporate Director of Care, Health and Wellbeing	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	Not before 1 Nov 2023	Public Health Marie.McLoughlin@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to Enter into a Grant Agreement for the Public Sector Decarbonisation Scheme Phase 3c</b> Decision to enter into a grant funding agreement with the Department for Energy Security and Net Zero for the receipt of funding under the Public Sector Decarbonisation Scheme Phase 3c.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Director of Environment and Leisure	Director of Environment and Leisure	Cabinet Member for Environment, Infrastructure and Leisure (Councillor Krupa Sheth)	Not before 13 Nov 2023	Funding Bid Writing Manager for Climate Action Emma.Sharpe@brent.gov.uk
<p><b>Award of Barristers' Services Framework</b> To note the establishment and appointment to the Barristers' Services Framework of the chambers and approve entry into an access agreement with the London Borough of Ealing to enable Brent Council to access and use the Barristers' Services Framework.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Deputy Leader and Cabinet Member for Finance, Resources and Reform	Corporate Director of Governance	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Shama Tatler)	Not before 7 Nov 2023	Trainee Solicitor Tel: 020 8937 2382 <a href="mailto:Ozgur.Dogus@brent.gov.uk">Ozgur.Dogus@brent.gov.uk</a>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
-------------------------------------	-------------------------	----------------------	-------------	---------------------------	--

<p><b>Authority to Vary and Extend a Contract in Respect of Adult Social Care and Children and Young People with Disabilities Homecare Services</b></p> <p>Authority to extend contract for 12 months for Adult Social Care and Children and Young People with Disabilities Homecare Services</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b> *Added to Plan 30 October 2023</p>	Corporate Director of Care, Health and Wellbeing	Corporate Director of Care, Health and Wellbeing	Cabinet Member for Public Health and Adult Social Care	Not before 28 November 2023	Market Oversight Manager Tel: 020 8937 2351 Aroosa.Arshad@brent.gov.uk
--	--	--	--	-----------------------------	--

## December 2023

<p><b>Brent Community Safety Strategy</b></p> <p>To consider and approve the Brent Community Safety Strategy</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Communities & Regeneration	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	11 Dec 2023	Director of Communities kibibi.octave@brent.gov.uk
---	---------	--	--	-------------	---

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Uncollectable Debt Write-off</b> To note the uncollectible debt write offs between 1 April 2023 to 30 September 2023.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Cabinet	Corporate Director of Resident Services	Cabinet Member for Customers, Communities and Culture (Councillor Fleur Donnelly-Jackson)	11 Dec 2023	Head of Revenues and Debt Tel: 020 8937 2307 Peter.Cosgrove@brent.gov.uk
<p><b>Brent Anti-Social Behaviour Policy</b> To review and approve the joint Anti-Social Behaviour policy between Brent Housing Management and the Community Protection Team.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight), Cabinet Member for Safer Communities & Public Protection (Councillor Harbi Farah)	11 Dec 2023	Head of Housing and Neighbourhoods Kate.Daine@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Air Quality Action Plan Adoption</b> To approve the adoption of the Brent Air Quality Action Plan 2023-2027.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	11 Dec 2023	Air Quality Policy and Projects Officer Lauren.Salisbury@brent.gov.uk
<p><b>Brent Infrastructure Funding Statement 2022/23</b> For Cabinet to agree the publication of the Brent Infrastructure Funding Statement 2022-23.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Communities & Regeneration	Cabinet Member for Regeneration, Planning & Growth (Councillor Shama Tatler)	11 Dec 2023	Infrastructure Planning Team Leader Tel: 020 8937 4811 Martin.Holley@brent.gov.uk
<p><b>Affordable Housing Supply update 2023</b> To approve recommendations relating to the New Council Homes Programme and note updates on wider supply in the borough and across regeneration schemes.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Cabinet	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	11 Dec 2023	Head of Affordable Housing and Partnerships Tel: 020 8937 1131 Emily-Rae.Baines@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to award contracts for the purchase of gas and electricity</b>            Authority to award contracts for the purchase of gas and electricity (October 2024 to September 2028)</p> <p><b>KEY</b></p> <p>Report: <b>Park exempt</b></p>	Cabinet	Corporate Director of Finance and Resources	Deputy Leader and Cabinet Member for Finance, Resources & Reform (Councillor Shama Tatler)	11 Dec 2023	Head of Environment Strategy, Waste and Climate Action Tel: 020 8937 5323 Oliver.Myers@brent.gov.uk
<p><b>Authority to procure a contractor for Carlton Vale Boulevard, South Kilburn</b>            To agree the authority to procure a contractor to deliver Carlton Vale Boulevard.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Cabinet Member for Regeneration, Planning & Growth (Councillor Shama Tatler)	Not before 1 Dec 2023	Director - Regeneration, Growth and Employment Tel: 020 8937 6441 alice.lester@brent.gov.uk
<p><b>Authority to appoint a contractor for Carlton Vale Boulevard, South Kilburn</b>            To agree the authority to appoint a contractor to deliver Carlton Vale Boulevard not before 1<sup>st</sup> April 2022.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Corporate Director of Communities & Regeneration	Corporate Director of Communities & Regeneration	Cabinet Member for Regeneration, Planning & Growth (Councillor Shama Tatler)	Not before 1 Dec 2023	Director - Regeneration, Growth and Employment Tel: 020 8937 6441 alice.lester@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
-------------------------------------	-------------------------	----------------------	-------------	---------------------------	--

<p><b>Authority to award a contract for the provision of a Targeted Service that promotes Education, Employment and Training for Young People</b></p> <p>Approves authority to award a contract for the provision of a Targeted Service that promotes Education, Employment and Training for Young People.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Cabinet Member for Children, Young People & Schools	Corporate Director of Children & Young People	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	Not before 8 Dec 2023	Service Manager, Inclusions Service Tel: 020 8937 3719 Tanuja.Saujani@brent.gov.uk
--	---	---	---	-----------------------	--

<b>January 2024</b>
---------------------

<p><b>Quarter 3 Financial Report 2023/24</b></p> <p>This report sets out the current forecast of income and expenditure versus the revenue budget for 2023/24 and other key financial data.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Shama Tatler)	15 Jan 2024	Corporate Director Finance and Resources Tel: 020 8937 4043 minesh.patel@brent.gov.uk
--	---------	---	--	-------------	---

<b>February 2024</b>
----------------------



Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
-------------------------------------	-------------------------	----------------------	-------------	---------------------------	--

<p><b>EDI Strategy 2024 - 2028</b> To approve the EDI Strategy 2024 – 2028.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Communities & Regeneration	Cabinet Member for Customers, Communities and Culture (Councillor Fleur Donnelly-Jackson)	15 Jan 2024	Policy, Partnerships & Scrutiny Manager tom.pickup@brent.gov.uk
--	---------	--	---	-------------	--

<b>March 2024</b>
-------------------

<p><b>Authority to Award contracts for care and support at LD Supported Living Sites</b> To award contracts for care and support at LD Supported Living Sites</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Cabinet Member for Public Health & Adult Social Care	Corporate Director of Care, Health and Wellbeing	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	4 Mar 2024	Interim Supplier Relationship Manager Jacqueline.Casson1@brent.gov.uk
---	--	--	--	------------	--